



SOCIETY FOR AMERICAN ARCHAEOLOGY

Professional Partner Organization (PPO) Application

Purpose:

The Professional Partner Organization (PPO) program is designed for organizations seeking a formal organization-to-organization relationship with the Society for American Archaeology (SAA). PPOs are typically professional or institutional organizations. Membership organizations that are primarily oriented toward avocational archaeologists should apply to join the **Council of Allied Societies (CoAS)** instead.

Organization Information

- Name of Organization: _____
 - Principal Contact/Title: _____
 - Telephone Number: _____
 - Mailing Address: _____
 - Email Address for receiving SAA communications/publications (for distribution within your organization): _____
 - Organization Social Media Handles (for SAA promotion):
 - LinkedIn: _____
 - X (Twitter): _____
 - Facebook: _____
 - Other: _____
 - Organization Website: _____
 - Total participants/staff/affiliates at the end of previous calendar year: _____
 - Does your organization have legal recognition as a not-for-profit organization, charity, non-governmental organization, or other legal entity? ☐ Yes ☐ No
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Certification and Commitments

I certify that:

- The governing body of the applicant organization (e.g., Board of Directors) has voted to apply for affiliation as a PPO with the SAA.
- Our organization agrees to abide by the requirements of the PPO program.
- We will distribute the **SAA Principles of Archaeological Ethics** to our members/staff and encourage their use in guiding professional work.

Link: [https://documents.saa.org/container/docs/default-source/doc-careerpractice/principles-of-archaeological-ethics-\(3\).pdf](https://documents.saa.org/container/docs/default-source/doc-careerpractice/principles-of-archaeological-ethics-(3).pdf)

- We will encourage our members/staff, as appropriate, to register with the **Register of Professional Archaeologists** (RPA). Link: <https://rpanet.org/>

Signature of Principal Contact: _____

Printed Name and Title: _____

Date: _____

Email Address: _____

Application Materials

Please include with your application:

- A copy of, or link to, your **Mission Statement**
- A copy of, or link to, your **Bylaws**
- When a decision has been made by the SAA Board of Directors, you will be notified.
- If your organization has been approved as a PPO, we will send an electronic invoice in the amount of **\$99** to the primary PPO Contact via email.
 - Payment options: With the electronic invoice we will also send a secure direct payment link if you wish to pay by credit card (Visa, Mastercard, American Express, Discover, Diners' Club) or you may remit a check for **\$99**, payable to the Society for American Archaeology, send the check to SAA, P.O. Box 75747, Chicago, IL 60675-5747.
- Subsequent annual invoices for the \$99 participation fee will begin the calendar year following acceptance.

Note: If your application is not approved, your organization may reapply after one calendar year.

If you have questions, please contact Dawn Jiménez.

Please return your application and supporting materials via email to Dawn.

- Dawn Jiménez (dawn_jimenez@saa.org | 202-789-0284)
- Jillian Tyson (jillian_tyson@saa.org | 202-559-4581)

Annual Renewal

PPOs wishing to maintain their PPO status will be invoiced an annual renewal fee, currently US \$99.

Withdrawal

Any organization that has applied and has been accepted by SAA may withdraw their PPO status by notifying SAA in writing. SAA may terminate PPO status by written notification to the organization.