



**Society for American Archaeology**

**— Institute for Field Research Undergraduate Student Awards —  
(2018)**

**AWARD COMMITTEE FACT SHEET**

**Committee Name:** Institute for Field Research Undergraduate Student Awards

**Current Committee Charge:** The committee develops guidelines and policy for the awards, publicizes the award program, selects the award recipients, monitors the award program, and recommends changes in guidelines as needed.

**Committee Composition:** Committee composition is one chair and at least four members.

**Term Length:** Term length is three years. Individuals ending their terms cycle off the committee at the close of the Business Meeting held during the annual SAA Meeting, and new appointees begin their terms at this time.

**Award Cycle:** Not applicable.

**Committee Chair and End of Term:** Scott Van Keuren [2020]

**Committee Chair Contact Information:** Scott Van Keuren, [scott.vankeuren@uvm.edu](mailto:scott.vankeuren@uvm.edu),  
Department of Anthropology, University of Vermont, Burlington, VT 05405, (802) 656-8546

**Committee Members and Ends of Terms:** Sara K. Becker [2020], Samuel Duwe [2020], Kyle P. Freund [2018], Donna M. Glowacki [2020], Mary Ann Levine [2020], Tricia E. Owlett [2018], Jane D. Peterson [2020]

**Committee on Awards Chair:** Mark Slaughter [2019]

**Award Description:** The Institute for Field Research (IFR) Undergraduate Student Awards consist of two prizes: one for a paper and one for a poster, each with a \$1,000 prize provided by IFR. Entries are evaluated by the IFR Undergraduate Student Awards Committee.

**Who Is Eligible to Submit Nominations or Apply for the Award:** To be eligible for this award you must be either 1) an individual currently enrolled in an undergraduate program OR 2) an individual who holds an undergraduate degree, but is not currently enrolled in a graduate program. In addition, eligible individuals must be members of the SAA in good standing whose paper or poster abstract has been accepted by the SAA for the upcoming annual meeting. The first author must be the eligible individual, but co-authors may be faculty or graduate students. The award goes to eligible individual and his/her co-authors.

**Nomination/Submission Materials Required:** Submission materials required differ between paper and poster entries. Please review the category of your submission below.

For Papers: The paper must be double-spaced, with 1-inch margins and 12-pt font. Please do not submit raw data unless they are to be presented as part of the paper itself. An average 15-minute paper is approximately 8 pages long (double-spaced, not including references cited). Any paper longer than this will be docked points. Applicants must submit electronic copies to the Awards Committee Chair of the following two items: 1) a separate title page with name and full contact information; 2) a single PDF of the conference paper containing slide call outs, references cited, and slides with numbered captions. Please remove your name from this PDF. In addition, the applicant must have their paper reviewed by a faculty or supervisory sponsor BEFORE it is submitted to the Award Committee Chair. The faculty/supervisory sponsor must send an email to the Award Committee Chair at the time of submission stating that he/she has read and approved the paper being submitted.

For Posters: Applicants must submit electronic copies to the Awards Committee Chair of the following two items: 1) a separate title page with name and full contact information; 2) a single PDF file as an electronic entry. Please remove your name from the poster PDF. In addition, the applicant must have their poster reviewed by a faculty or supervisory sponsor BEFORE it is submitted to the Award Committee Chair. The faculty/supervisory sponsor must send an email to the Award Committee Chair at the time of submission stating that he/she has read and approved the poster being submitted.

**Nomination/Submission Deadline:** March 1, 2018

**Other Special Requirements:** None.

**Selection or Evaluation Criteria:** Evaluation criteria differ between paper and poster entries. Please review the category of your submission below.

For Papers: Committee members evaluate papers anonymously, scoring them on the following criteria: 1) quality of arguments presented, 2) quality of supporting data, 3) contribution to broader methodological or theoretical issues in archaeology, 4) contribution to understanding a specific region or topic, 5) quality of writing, paper structure, and length, and 6) quality of graphics.

For Posters: Committee members evaluate papers anonymously, scoring them on the following criteria: 1) quality of graphics, 2) readability, 3) flow of information, 4) problem focus, 5) rigor of methodology, and 6) contribution to broader method/theory issues.

**Committee Deliberation Process (e.g., dates, venue):** The committee meets electronically after the submission deadline has passed.

**Nature of Award (e.g., monetary, medal, symposium):** The paper and poster awardees receive \$1000 each, issued as a check. The award is shared among undergraduate student co-authors within each category. In addition, the awardees are recognized by the SAA through a plaque presented during the business meeting held at the Annual Meeting, a citation in *The SAA Archaeological Record*, and acknowledgment on the awards page of the SAA Website.

**Sponsor of the Award:** Institute for Field Research (<https://www.ifrglobal.org/>)

**Awardees:**

2017 Rebecca Albert (Paper Award)

2016 Not awarded

2015 Thatcher Andrew Rogers (Paper Award); Jessica-Louise McNeil (Poster Award)